

Additional Q&A submissions

2/24/2021

Q1: Does each project require a separate application?

Yes – the details of each project/site should be provided in a separate application. Multiple applications may be submitted. If, however, multiple services are offered to the same population at the same site, the individual services can likely be combined into a single proposal.

Q2: What should we consider the start date for timeline purposes?

The objective is to have awards made and contracting completed by May, 2021. The number of applications received may affect this timeline. The time necessary to complete the environmental review (which varies for each activity) should also be factored.

Q3: Is the agency responsible for writing & sending out the RFP to contractors & documenting the bid procurement process?

The recipient of funds is responsible for procurement in accordance with federal requirements. Applicants should not issue formal bid requests until completion of the environmental review to assure the “choice limiting actions” provisions are not violated.

Q4: As a non-profit, would we be applying directly to the State or working through the municipality.

Non-profits can apply directly or through the municipality(ies) they serve.

Q5: A town implemented multiple activities for a single population (elderly) throughout the crisis. May the activity be combined into a single application?

If the same general activity (public service) is undertaken for the same population (elderly residents townwide), it would seem such could be combined into a single application. If, however, the beneficiaries or activity is unique (separate sites, target areas), separate applications could be submitted. The municipality should use its judgement, factoring in subsequent program reporting requirements.

Q:6 What “voluntary acquisition” letter is required for the application?

As mentioned in the training, eminent domain is not permitted on CDBG/CV projects. Only applicant municipalities have the power of eminent domain. Non-profits should use the URA letter associated with entities without the power of eminent domain, a sample of which is available online on the OHCD website.

Q7: What is required of a 105(a)(14-15) organization?

Please consult the HUD Guide for more detailed information relative to this category of eligibility. Applicants must submit information which clearly documents compliance with the regulatory/statutory provisions of this category.

Q8: Please provide more information regarding the Replacement Reserve Agreement.

A **Replacement Reserve** is a method of setting aside funds (usually in a bank account) to cover a rental property's anticipated (though inevitable) future capital improvement expenses such as the **replacement** of a

roof, carpets, air conditioning and heating equipment, appliances and other electrical or mechanical equipment, wood decks, parking lot and so forth. The draft agreement will provide detail relative to the replacement reserve (projected amounts retained, uses, etc.) relative to rental properties. Amounts would be shown on the proforma. The details terms/procedures for use of these funds would be provided in the "agreement" or a similar narrative.