

# Program Year 2017 Community Development Block Grant (CDBG)

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APPLICATION WORKSHOP  
MARCH 15, 2018

# Funds Allocated

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\$5,003,815

2017 Allocation

\$250,114

Administration (3% plus \$100,000)

\$4,753,701

Available to support activities

Slight increase from 2016

Federal Perspective

State Process

- December Municipal Meeting, Public Comment

# Timeline, Annual Competitive Cycle

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3/15/18	Application Workshop
4/12/18	Application Clinic
5/17/18 thru mid July	Applications Due Applications Reviewed (Staff & Committee(s))
7/30/18	Tentative Awards, Approved & Announced
Aug – Sept	Contracting (post Environmental Review)

Applications for Affordable Housing, Residential Rehabilitation & Economic Development are accepted on a rolling basis.

# Application Clinic

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Held April 12, 2018

20min. One-on-One discussions (scheduling link to be made available)

1 hour Group discussion

Request questions be submitted in advance

What can we do?

- Answer Regulatory questions
- Explain Action Plan or guidance materials

What can we NOT do?

- Guarantee approval
- Write any portion of application



# Public Hearings

Regulatory Requirements – 2 hearings conducted at different stages in the program (24 CFR Part 570.486)

## 1<sup>st</sup> Hearing

- General Community Development & Housing Needs (Included in Application)
- Broadly discuss available funding and plans
- Range of activities eligible
- Program Performance

## 2<sup>nd</sup> Hearing

- Activities to be proposed
- Funds requested

Encourage participation by Minority and LMI persons

Non-English speaking populations considered

Adequate notice, location and response (15 days)

# Applications

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Every (non -entitlement) municipality is eligible to apply;

No application caps (except as detailed below)

Activity caps/limitations

- Public facilities/Infrastructure
  - Up to 3 proposals
  - No more than \$500,000 per project, per year
  - No more than \$1,000,000 per project (cumulative)
- Public Services
  - Up to 2 proposals
  - Only 1 application per non-profit
  - No more than \$100,000 (cumulative) of public services proposed

IMPORTANT NOTE – Regional Activities

# Regional Activities, Appendix A

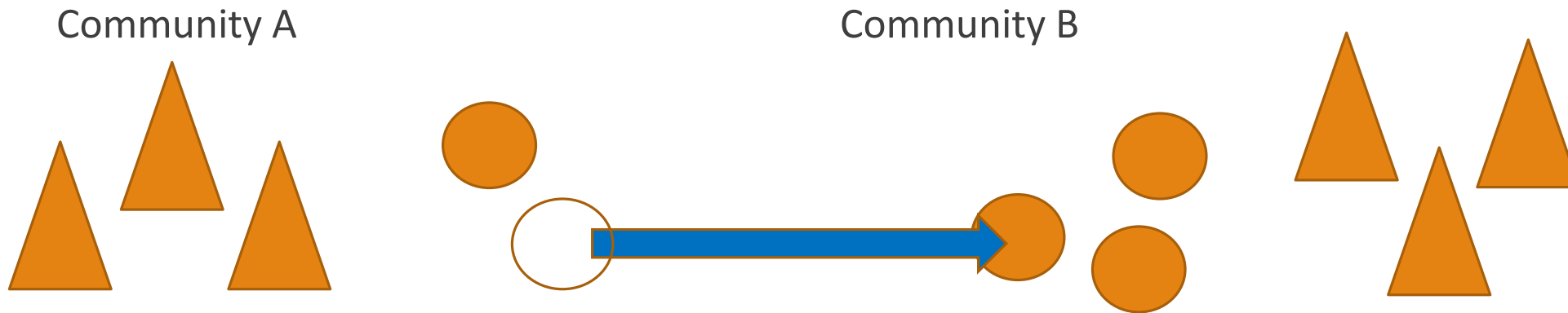
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Limited to activities which serve both impacted communities (or more)

Community may “Assign” their activities to another community

The recipient community:

- “Assumes” administration of the activity
- Increases their application limit by the activity assumed



# Funds Available

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Allocation \$5,003,815

Public Service Cap (15%) \$750,000

Administration/Planning Cap (20%) \$1,000,763

(State Administration – approx. \$250,000)

(Local Administration – TBD, Range 5%-15%)

## Action Plan Estimations

Affordable Housing (30%) \$1.5 M (Maximum)

Residential Rehabilitation (30%) \$1.5 M (Maximum)

Facilities, Infrastructure, Services (30%) \$1.5 M (Minimum)

Limit/no obligations for Affordable Housing, Residential Rehabilitation to date.

Rolling applications accepted (continuity of funding)

Addition of funds deobligated/recaptured



# Application Forms

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## **National Objective (MOST IMPORTANT)**

- Provide regulatory citations and backup documentation (eg. Forms, procedures)
- Regulations (24 CFR Part 570.480 -State) & HCDA
- Guide to National Objectives and Eligible Activities for State CDBG Programs  
<https://www.hudexchange.info/resource/2179/guide-national-objectives-eligible-activities-state-cdbg-programs/>
- Area Benefit – HUD LMISD/Survey (CPD-14-13); Detail CT/BG, Maps Essential

## Separate Budgets

- Public Services
- Public Facilities and Infrastructure

## Timelines (PF/I)

## Accomplishments/Outcomes

## Other Sources

Incomplete/inaccurate applications may be eliminated from consideration!

# Application Review

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## Staff

- Complete
- Fundable
- Process
- Program Design (incl. Drawdown Threshold)

## Committees

- Timeliness
- Other Sources/Reviews
- Capacity/Performance
- Feasibility/Accuracy

## Committee Membership

- Infrastructure – DEM, DOT, EOC, Public (Municipal &/ Foundation)
- Facilities/Services – EOHHS, EOC/DLT, Public (Municipal &/ Foundation)

# Scoring

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Simplified

Guide committee's discussions

Main Criteria

- Cost/Benefit
- Community Priority
- Overall Priorities
  - Neighborhood Revitalization
  - Job Training, Homeless & Senior Services
  - Water/Sewer and Street/Streetscape

# Other

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Community Development Week

April 2-6, 2018

Please notify us of any planned events

Rolling applications

- Affordable Housing, Residential Rehabilitation, Economic Development (contact)
- Public Hearing(s)
- Forms online
- Rehabilitation (2-Step process – Program Design & Specific Activities)
- Affordable Housing (Forms similar to BHRI)

# Questions

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