

## Request for Letters of Intent

### 2015 Continuum of Care New Projects

Rhode Island Housing has reopened its request for letters of intent from sponsors for new projects to be submitted to HUD as part of the 2015 Continuum of Care ("CoC") Application. As the Collaborative Applicant for the CoC, Rhode Island Housing is responsible for ensuring that all agencies have the opportunity to submit a proposal for a new project to be funded under the CoC program. The NOFA can be found at <https://www.hudexchange.info/resources/documents/FY-2015-CoC-Program-NOFA.pdf>

New opportunities for eligible projects were noted in the NOFA. A summary of those are:

**New projects may be funded through reallocation or the permanent housing bonus**

**Eligible reallocation projects include:**

- **New PSH for chronic homeless individuals and families**
- **New Rapid Rehousing for singles and families servicing households coming from streets/shelters only, for youth up to age 24 and Category 4 homeless**
- **New Supportive Services Only for coordinated entry only**
- **New HMIS for HMIS activities including data analysis**

**Eligible bonus projects include (this year more than one project may be submitted):**

- **New Permanent Supportive Housing for Chronic homeless families and individuals**
- **New Rapid Rehousing for families/individuals coming from street/shelters and Category 4**

Rhode Island is eligible for up to \$1,093,000 for bonus projects and should have a minimum of \$200,000 for projects through reallocation.

Those interested in submitting a letter of intent should read the HUD regulations governing CoC projects located at 24 CFR Part 578, with particular emphasis on Sub-Part D – Program Components and Eligible Costs. Costs associated with Acquisition, Rehabilitation, New Construction, Leasing, Rental Assistance, Supportive Services, Operating Costs, Homeless Management Information System, as well as project administrative costs as detailed in the CoC regulations are all eligible uses for these funds.

Applicants should also ensure their agency and the intended project(s) meet the Threshold Requirements as outlined in the NOFA on pages 26 through 32. –c. (although I believe it should be VI) **Other Project Eligibility Requirements**

If you wish to submit a proposal for a **new** project as described above for inclusion in the 2015 Continuum of Care application, you must submit a Letter of Intent by September 28, 2015. The letter should include a description of the project and identify the program capacity, specific target population, and status of site control. Attached to the letter please provide a proposed budget for the project. **Sponsors that have already submitted a letter of intent in response to the original solicitations are not required to**

resubmit; however, those sponsors are free to submit another letter of intent to propose additional projects to be funded under the CoC, or to modify their prior proposal. If your project is selected you will need to complete a full CoC application. The Rhode Island Continuum of Care Recipient Approval and Evaluation Committee will convene on September 29, 2015 to review Letters of Intent for threshold requirements and recommend a full application be completed if appropriate.

Letters of Interest and proposed budgets may be submitted by email or in hard copy and are due no later than Monday September 28, 2015.

to  
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## **INSTRUCTIONS**

Letters of Intent should be no more than five pages long, not including the proposed budget, and should include at a minimum the following information:

- Name and contact information of the applicant and any partnering organizations
- Information describing staff capacity to implement the project including both housing and service providers if different
- Location and description of the property if applicable including status of site control
- Type and Scale of Housing
- Target population and number of participants to be served
- Projected start date
- Services to be provided (on-site and referrals through MOUs)
- Housing to services ratio
- Agency experience
- Alignment of proposed project with Opening Doors Rhode Island and HUD priorities.