

RENEWAL APPLICATION ACCEPTANCE PROCEDURE

The Recipient Approval and Evaluation Committee of the Rhode Island Continuum of Care will review renewal project applications to ensure applications meet HUD thresholds. Accepted renewal applications will then be scored the project based on the criteria detailed in the ranking procedures of the current year.

No later than 10 days after the NOFA is released a renewal project memo is sent to current sub-recipients outlining ranking criteria and priorities. Renewals are assumed to have met the Project Eligibility Threshold unless information to the contrary is received.

HUD Project Eligibility Threshold

Any project requesting renewal funding will be considered as having met these requirements through its previously approved grant application unless information to the contrary is received (e.g. monitoring findings, results from investigations by the Office of Inspector General, etc.).

1. Project applicants and potential subrecipients must meet the eligibility requirements of the CoC Program as described in the CoC program interim rule and provide evidence of eligibility required in the application (e.g. nonprofit documentation).
2. Project applicants and potential subrecipients must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and to administer federal funds. Demonstrating capacity may include a description of the applicant/subrecipient experience with similar projects and with successful administration of other federal funds.
3. Project applicants must submit the required certifications as specified in this FY2014 CoC Funding notice.
4. The population to be served must meet program eligibility requirements as described in the Act, and the project application must clearly establish eligibility of project applicants. See page 26 of the 2014 CoC Program NOFA for details.

Renewal projects that indicated they would prioritize chronically homeless persons in beds that become available through turnover in non-dedicated permanent supportive housing projects must continue to do so.

Project Renewal Threshold

A CoC must consider the need to continue funding for any project expiring in CY 2016. The Recipient Approval and Evaluation Committee will review renewal projects to determine if the:

- Project Applicant's performance has met the plans and goals established in the initial application as amended;

- Project applicant demonstrates all timeliness standards for grants being renewed, including expenditure of funds have been met;
- Performance in assisting program participants achieve and maintain independent living met with success and has a record of success;
- Project recipient ever been unwilling to accept technical assistance, have a history of inadequate financial accounting practices, have indications of program mismanagement, have a drastic reduction in the population served, made program changes without HUD approval or lost a project site.
- Project meets the ongoing housing needs of the homeless in the Continuum of Care system.

The Recipient Approval and Evaluation Committee will also assess projects on the following criteria.

- Proposed participants are eligible for the project component type
- Activities are eligible under the CoC Program rules
- Questions answered in accordance with the detailed instructions
- Data provided is consistent
- Attachments correspond to the attachment list in e-snaps, contain accurate and complete information and contain the current date.

Once the application is accepted, the committee will score the project to determine its ranking within the priority categories outlined in the NOFA.

Approved by CoC Board June 4, 2015